

## PACKING LIST

- 1 x START
- 1 x handset
- 1 x handset cord
- 1 x stand

## SAFETY INFORMATION

<https://www.wildix.com/safety-information/>

## MOUNTING INSTRUCTIONS

Attach the stand to the phone (desk mounting) or hang the phone on the wall (without attaching the stand).

## CONNECTION

The ports are situated on the rear panel of the phone

- Connect the handset to the port using the handset cord
- Connect the phone to the network PoE switch using RJ-45 cable
- (Optional) Connect the port to the PC using RJ-45 cable
- (Optional, this is a PoE device) Connect the phone to the power supply (power adapter can be purchased separately, WMP code: PS-5V2A)
- (Optional) Connect the headset to the port (headsets can be purchased separately)



**LOGIN**

1. Lift the receiver and dial 99
2. Enter your extension number
3. Enter the first five characters of your password
4. Press 1 when prompted

*To enter your password from the phone's keypad: press once an alphanumeric key corresponding to a letter which you need to enter; press the star button (\*) to enter any special character.*

Example: Password: 4Ag7\$ZI@

Enter: 4247\*



## BLF / FUNCTION KEYS

Function keys must be set up in *Collaboration Settings* -> *Function keys* or by the PBX administrator.

This phone supports up to 16 Function keys distributed over 2 pages. Use **Navigation keys** to move between pages.

## CALL FEATURES

Press **Featur.** Soft key from idle to set the following call features for each call type (Internal, External, Blacklist, Whitelist), based on user status (Available, DND, Away): Call reject, Call forwarding, Call Waiting, Mobility, Ring Tone.

Features can be also set up in *Collaboration Settings -> Features*.

## PHONE OVERVIEW



## PLACE A CALL

Manually: Enter the number and press **Send** Soft key.

To switch between speaker mode and handset mode during a call: press **Speaker** key. To switch between speaker mode and headset mode during a call: press **Headset** key.

Dial a user for whom you have assigned a *Colleague* Function key: press the corresponding **Function key**.

Call from call history: press **History** Soft key from idle and select the number using **Navigation keys**, then press **Dial** Soft key.

Call from Phonebooks:

1. Press **Phonebook key**.
2. Press **Filter** Soft key and select the phonebook
3. Press **Search** Soft key to search this phonebook and enter the name or phone number
4. Press **Enter** Soft key and select the contact using **Navigation keys**
5. Press **Dial** Soft key

*Phonebooks must be set up by user via Collaboration or by the PBX administrator.*

## MUTE, SPEAKER, VOLUME CONTROL

Press **Mute** key to mute / unmute the microphone.

Press **Volume Up** / **Down** keys to adjust the volume.

Press **Speaker** key to turn on the Speaker mode.

## HOLD / SECOND CALL

1. Press **Hold** Soft key during a call to put a call on hold
2. Press **New** Soft key to make a second call, then enter the number manually or press **Select** Soft key to search for the contact in call history / in phonebooks

## CONFERENCE

1. Press **New** Soft key during a call (the call is put on hold)
2. Make a second call to the contact you would like to invite to the conference call
3. When the third party answers, press **Conference** Soft key

## ACCESS VOICEMAIL

1. Press **Vicemail key**
2. If requested, enter the first five characters of your password
3. Select the message and press **Play** Soft key to listen to it; press **Info** Soft Key for more information or to delete the message

Full guide online:



[www.wildix.com](http://www.wildix.com)

## CALL TRANSFER

Blind transfer (the desired party/extension is not notified of the impending transfer)

1. Press **Transfer key** during a call (the call is put on hold)
2. Dial the desired party/extension
3. Hang up

Blind transfer via *Colleague* BLF / Function key: make sure *Direct transfer* option is enabled for this Function key in Collaboration:

Colleague   →

1. Press the corresponding **Function key** during a call

Attended transfer (the desired party/extension is notified)















1. Press **Transfer key** during a call (the call is put on hold)
2. Dial the desired party/extension
3. Notify the third party of the impending transfer
4. Hang up to transfer the call

Attended transfer via *Colleague* BLF / Function key: make sure *Direct transfer* option is disabled for this Function key in Collaboration:

Colleague   →

1. Press the corresponding **Function key** during a call (the current call is put on hold)
2. Notify the third party of the impending transfer
3. Hang up to transfer the call

## STATUSES AND NOTIFICATION ICONS OVERVIEW

	IP obtaining is in progress
✗ loginX	Under provisioning
✓ loginX	Provisioned and ready to be assigned
✓	Online
	Away
	DND
	Incoming call
	Call in progress
	Missed call
	Outgoing call
	Call on hold
	Muted microphone
	Speaker activated
	Call is established via SRTP
	Voicemail
	Silent mode activated
 CFN:X	CFN:destination number/ voicemail -> Call Forwarding activated